1. Visit http://lsmu-outgoing.dreamapply.com/.
2. Choose the type of traineeship mobility: **'Erasmus+ traineeships embedded in curriculum'** (traineeships that are acknowledged at LSMU as an integral part of the curriculum), **'Erasmus+ Traineeships voluntary'** (traineeships performed during summer) or **'Erasmus+ traineeships after graduation'** (traineeships performed during the first year after graduation). Click on the button 'Online application – start here!' Changes in the type of traineeship mobility can be done later as well, i.e., after registration.
3. Enter your name, surname, e-mail address, choose citizenship from the drop-down menu, and click 'Sign up and continue'.
4. A new window with a unique your registration code will appear. Write this code down. The DreamApply system will send you an e-mail with this code as well. However, if you make a mistake in your e-mail address, no code will be sent. Once you have written the code down, click 'I wrote it down, continue'.
5. Click 'Continue by selecting a study program' and after choosing the faculty, click 'Find mobilities'.
6. In the next page, the search function will allow you to filter the offered places for traineeships according to the traineeship mobility type. Moreover, a key word, such as 'residency' or 'medicine' entered into the search field, will narrow the search and reveal only the findings related to that key word.
7. Choose the place you are interested in and click 'Apply now'. Please carefully pay attention to the information regarding to whom a particular place is intended. For example, the place with such a remark 'Erasmus+ Traineeship embedded (residency)/Medicine' shows that this place is allocated to residency students in the field of medicine and other students cannot apply for it. The place with such a remark 'Erasmus+ Traineeship embedded (integrated studies)/ Pharmacy' is allocated to the pharmacy students enrolled into the integrated study programme. Also, you can choose so-called 'open' places if you found the place for traineeship by yourself and this place is indicated as 'Erasmus+ Traineeship embedded open #1' .
8. After clicking 'Apply now', you will be redirected to page 'Priorities', where you will see all mobilities chosen by you. You can add an extra one by clicking 'Add more choices'. While choosing, list your places starting with your top priority. In total, 6 choices can be listed.
9. After clicking 'Next page', you will be redirected to 'Profile', where your personal information has to be presented. Fields marked with an asterisk indicates that information in that particular field is compulsory.
10. The next page requires information about your studies and previous Erasmus experience. In the field 'Name of department...' write the unit/department/faculty you belong to. 'Level of education' – choose the study cycle from the drop-down menu (please remember, that students studying medicine, odontology, veterinary medicine and pharmacy have to choose 'integrated', not 'master' study cycle; 'Current term' – study year; 'Study area' – choose the study area from the drop-down menu; 'Study programme name' – enter the title of you study programme, for example, veterinary medicine; 'Start of studies' – the year when you started your studies (residency and PhD students have to write the start year of their major studies). Indicate if you have already been under Erasmus programme and what type of mobility you have used.
11. 'Languages' page requires information about your mother tongue and knowledge of other foreign languages. Also, indicate the exam of which foreign language you are going to sit at the LSMU Language Department if you have to do this.
12. At this stage, please attach only the language certificate in page 'Documents' if it is needed.
13. On page 'Other', indicate the intended start date and duration of your traineeship, and if you are going to find a place by yourself or you already found it, enter the country and institution if it is already know.
14. Page 'Checklist' – please do not indicate anything in this page. After the interview, you will start to fill in all the documents needed, and this function will become active then.
15. If you have completed everything thoroughly and you are not planning to correct your application, click 'Submit application'. If you are planning to correct your application, click 'Save' and logon next time. Please do not forget to submit you application until the deadline, i.e., until **26 March** (if you are going to sit a language exam) or **31 March** (if you are not going to sit a language exam).