

Invitation to ETUI Education course

8 February 2017

To all organisations affiliated to the ETUC

Dear Colleagues,

The Education Department of the European Trade Union Institute will organise a course “**International labour standards and their application in the EU**” which will be held from 03-05 May 2017, in Bratislava, Slovakia.

Objectives

- To recognize the importance of ILO standards and the danger of the erosion of these rights in Europe
 - To describe the use of the ILO standards in our daily working life
 - To illustrate how to promote implementation of the standards that have been ratified
- To practice trade union solidarity within the ILO rules

Working languages

Working languages are: English, German, Slovak.

Programme

The enclosed programme will give you an overview of the course contents.

Venue and Accommodation

Hotel Sorea Regia
Kralovske udolie 6
811 02 Bratislava
Slovakia

Tel: +421 2 3211 2870
e-mail: regia@sorea.sk
www.sorea.sk/bratislava

Participants

Representatives of national trade union group to the annual ILO Conference. Trade union officers/representatives in charge with legal aspects, collective agreements; international, European and national policies.

Arrival and departure

Participants are expected to arrive on Tuesday 2 May 2017 in the afternoon and to leave on Friday 5 May 2017 after 15.30.

How are enrolments processed?

The following places have already been reserved:

KOZ SR:	4 places
ÖGB:	4 places



This means that there are 12 free places as we can have a maximum of 20 participants.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

We ask you to bear in mind the recommendations of the ETUC Action Plan for women which call for the proportional representation of women in trade union activities.

Participants' registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI Education Secretariat (Eva Berger, eberger@etui.org) **no later than 3 April 2017**.

Payment of registration

Participation fees vary depending on which group your country is from. (See tables on last page).

Participation fees for this course are:

- For group I: 180€ (3 days @ 60€)
- For group II: 72€ (3 days @24€)
- For group III: 45€ (3 days @15€)

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice before the start of the course.

Please note that in case of cancellation of participation 10 days before the beginning of the course, no refund shall be granted.

It is **essential** that you mention in your payment order the number of the invoice and customer reference number.

Reimbursement of travel and accommodation costs

Travel and accommodation costs will be covered by ETUI Education, only for participants coming from member states of the European Union, Albania, the FYROM, Serbia, Montenegro and Turkey. Travel costs will be reimbursed on the basis of the most economic fare available (economy/APEX/PEX air fares) in accordance with European Commission regulations. **Taxis will not be reimbursed.**

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Eva Berger, tel: +32 2 224 0534, fax: +32 2 22 4 05 20, e-mail: eberger@etui.org

Yours sincerely,

Ulisses Garrido
Director
ETUI Education

Enclosed: Registration form
Draft programme

Group I : 100% of participation fees or 60€/day	Group II : 40% of participation fees or 24€/day
Andorra	Croatia
Austria	Czech Republic
Belgium	Estonia
Cyprus	Hungary
Denmark	Latvia
Finland	Lithuania
France	Poland
Germany	Slovak Republic
Iceland	Slovenia
Ireland	
Italy	
Liechtenstein	
Luxembourg	Group III : 25% of part. fees or 15€/day
Malta	Albania
Monaco	Bulgaria
Norway	FYROM
San Marino	Montenegro
Spain	Romania
Sweden	Serbia
Switzerland	Turkey
The Netherlands	
United Kingdom	
Portugal	
Greece	