

1. Visit <http://lsmu-outgoing.dreamapply.com/> and click 'Become an applicant'.
2. Enter your name, surname, e-mail address, choose citizenship from the drop-down menu and click 'Sign up and continue'.
3. A new window with a unique your registration code will appear. Write this code down. The DreamApply system will send you an e-mail with this code as well. However, if you make a mistake in your e-mail address, no code will be sent. Once you have written the code down, click 'I wrote it down, continue'.
4. Continue registration by clicking the link 'Continue by selecting a study program' in a new window.
5. The window 'Find mobilities' will appear. There you can do a search by the faculty (click 'Change') and by entering, for example, a word 'medicine' in a search field. Before clicking 'Search', it is advised to choose the type of traineeship mobility: 'Erasmus+ traineeships embedded in curriculum' (traineeships that are acknowledged at LSMU as an integral part of the curriculum), 'Erasmus+ Traineeships voluntary' (traineeships performed during summer) or 'Erasmus+ traineeships after graduation' (traineeships performed during the first year after graduation). Changes in the type of traineeship mobility can be done later as well, i.e., after registration.
6. Choose the place you are interested in and click on the button 'Apply now'. Please carefully pay attention to the information regarding to whom a particular place is intended. For example, the place with such a remark 'Erasmus+ Traineeship embedded (residency)/Medicine' shows that this place is allocated to residency students in the field of medicine and other students cannot apply for it. The place with such a remark 'Erasmus+ Traineeship embedded (integrated studies)/ Pharmacy' is allocated to the pharmacy students enrolled into the integrated study programme. Also, you can choose so-called 'open' places if you found the place for traineeship by yourself and this place is indicated as 'Erasmus+ Traineeship embedded open #1'.
7. After clicking 'Apply now', you will be redirected to page, where you will see mobility chosen by you. You can add an extra one by clicking 'Add more choices'. While choosing, list your places starting with your top priority. In total, 6 choices can be listed. If you intend to apply for summer 2017 or 2018, you will have to create a new application form by clicking 'Yes, clone my old application'.
8. After selecting your mobilities, you will have to provide your personal information. In 'Profile' and 'Contacts', enter your personal information; in 'Home University', enter information about your studies and previous Erasmus experience. In the field 'Name of department...' write the unit/department/faculty you belong to. 'Level of education' – choose the study cycle from the drop-down menu (please remember, that students studying medicine, odontology, veterinary medicine and pharmacy have to choose 'integrated', not 'master' study cycle; 'Current term' – study year; 'Study area' – choose the study area from the drop-down menu; 'Study programme name' – enter the title of you study programme, for example, veterinary medicine; 'Start of studies' – the year when you started your studies (residency and PhD students have to write the start year of their major studies). Indicate if you have already been under the Erasmus programme and what type of mobility you have used. 'Languages' page requires information about your mother tongue and knowledge of other foreign languages. Also, indicate the exam of which foreign language you are going to sit at the LSMU Language Department if you have to do this. At this stage, please attach only the language certificate in page 'Documents' if it is needed. On page 'Other', indicate the intended start date and duration of your traineeship, and enter the country (mandatory field) as well as city and institution if it is already known. Page 'Checklist' – please do not indicate anything in this page. After the interview, you will start to fill in all the documents needed, and this function will become active then.
9. If you have completed everything thoroughly and you are not planning to correct your application, click 'Submit application'. If you are planning to correct your application, click 'Save' and logon next time. Please do not forget to submit you application until the deadline, i.e., until **5 March (23:59 GMT)**.